



Proposal to Spend Monies from Local Services Plans - Community-Led Support Fund

Organisational details	
Organisation legal name	
Organisation trading name	
Organisation ABN	
Type of organisation (i.e. Company, Incorporated Entity)	
Business address (i.e. street number, street address, suburb/town, state, postcode)	
Postal address (As above <u>or</u> PO box no, suburb/town, postcode)	
Organisation phone number	
Organisation fax (if applicable)	
Organisation general email	
Organisation financial email	
Organisation web address	
Bank account BSB	
Bank account number	
Bank account name	
Financial institution	

Primary contact person details	
Title (Mr, Mrs, Dr, etc.)	
First name	
Last name	
Position	
Phone number	
Email address	

Proposal details	
Activity name	
Location/s	
Funding amount (GST exclusive)	



## About the proposal

- 1. Activity description** – *Provide a brief description of the activity including type of service, where and how it will be delivered, and if it is an existing or new service*

- 2. Need for activity** – Provide brief outline of how you have ensured the activity is needed and does not duplicate existing services (e.g. any consultation with target cohort).

- 3. Outputs** – *List of outputs/what will be delivered through the activity. (e.g. number of people you aim to assist)*



**4. Outcomes** - *Describe/list the outcomes you aim to achieve from this activity. Outcomes are the changes or benefits that occur as a result of the activity.*

**5. KPIs/measures of success** - *Specify the success metrics for the activity and any known KPIs*

**6. Link to LSP priorities** - *Identify which of the LSP priorities your proposal aligns with*

**7. Link to regional priorities (Optional)** – *Outline how your proposal aligns with the agreed outcomes or priorities for any other regional plans or strategies*



<p><b>8. Organisational capacity</b> – Outline your organisation’s capability to successfully deliver the project to the target community/communities on time and within budget.</p>
<p><b>9. Organisational governance</b> – <i>Demonstrate your organisation’s governance arrangements to support the delivery of the project.</i></p>
<p><b>10. Expected duration</b> – <i>Start date cannot be before 1 July 2024, end date must not exceed 30 June 2026</i></p>
<p><b>11. Future planning</b> – <i>Provide details of how you will ensure the sustainability of the activity beyond 30 June 2026 if you feel it will be required. (e.g. seeking other funding sources, collaborating with other service providers etc)</i></p>



Budget		
Expense item	Anticipated expenditure	Explanatory notes
Total anticipated cost		

Submitted by:

<b>Name</b>	
<b>Position</b>	
<b>Date</b>	
<b>Signature</b>	

Brokerage organisation:

<b>Received by (Name)</b>	
<b>Organisation</b>	
<b>Date</b>	
<b>Signature</b>	